



ADDENDUM NUMBER TWO

May 13, 2020

RFP #20-912-12; AGENCY-WIDE GREEN PHYSICAL NEEDS ASSESSMENT AND ENERGY AUDIT

THIS ADDENDUM IS BEING ISSUED TO INCORPORATE THE FOLLOWING IN THE REFERENCED REQUEST FOR PROPOSALS (RFP)

ITEM #1 WRITTEN QUESTIONS RECEIVED

Q1: The RFP makes numerous references to the completion of the GPNA Tool. This tool is no longer supported by HUD. Does HANO really require this tool for the Physical Needs Assessment?

A1: Refer to A1 of Addendum No. 1.

Q2: Would HANO accept the completion of the new HUD CNA ETool, which superseded the GPNA Tool or would just the standard HUD Scope PCNA Cost schedules (for 20 years) be acceptable?

A2: The standard HUD Scope PCNA Cost schedules will be acceptable.

Q3: Please confirm that one report per AMP is required. That would be 14 sets of reports; one for each community (11), and one for each of the three scattered sites (3); 14 total.

A3: Yes, only one report is required.

Q4: Does HANO have any future plans for a RAD Transaction or Section 18 Obsolescence?

If so, may we recommend amending the PNA inspection Scope of Work to include 25% unit inspections and completion of the CNA ETool to avoid future inspection work on the units.

A4: We do not have any plans for a RAD Transaction or Section 18 Obsolescence.

Q5: One additional question – in light of COVID-19 restrictions, will the Housing Authority accept electronic submittals of proposals?

A5: Yes.

Q6: Are all Public Housing units to be included?

A6: Only the units listed in the RFP are to be included.

Q7: Are there units in the Public Housing Portfolio not listed in the RFP?

A7: Yes. The units listed in the RFP are the only units to be included.

Q8: The HUD GPNA tool is no longer mandatory for energy audits and PNAs – are consultants free to propose equivalent tools?

A8: Yes. The intent is to have the information as though it was still required.

Q9: The pricing form appears to be arranged as a time and materials structure – these services are typically bid as an all-inclusive fixed price. Often we provide fixed price with a level of effort backup – is this acceptable?

A9: The contract to be awarded shall be a fixed price contract. The fee proposal form requires cost elements for negotiation purposes. Please refer to the fee proposal form, and the supplemental conditions in the RFP.

Proposals must be received by the Housing Authority of New Orleans (HANO) in the Department of Procurement and Contracts by 2:00 p.m. CST on Monday, May 18, 2020. All terms and conditions shall remain as stated in the original Request for Proposals. All addenda must be acknowledged.

END OF ADDENDUM NUMBER TWO