

**HOUSING AUTHORITY OF NEW ORLEANS  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
SEPTEMBER 26, 2017**

**RESOLUTION NO. 2017-21**

**WHEREAS**, the Housing Authority of New Orleans (HANO) issued Request for Quotes #16-913-46 for Janitorial Services at HANO Central Office on September 8, 2016; and

**WHEREAS**, the lowest responsible responsive bidder was Skye's Janitorial, LLC, a DBE and WBE; and

**WHEREAS**, HANO awarded contract No. 16-913-46, Janitorial Services at HANO Central Office to Skye's Janitorial, LLC for an initial period of one year, in the amount of \$101,939.64, an annual savings of \$43,484 from HANO's previous janitorial contract; and

**WHEREAS**, contract No. 16-913-46 has an option to extend the contract term for two additional one-year periods, if contractor has satisfactorily performed under the contract; and

**WHEREAS**, Skye's Janitorial, LLC has provided a high level of routine and special request janitorial services, has been responsive to all requests, and has improved the level of janitorial services at HANO's Central Office over previous contractors.

**BE IT THEREFORE RESOLVED**, that the Board of Commissioners of the Housing Authority of New Orleans hereby approves the extension of Contract No. 16-913-46, Janitorial Services at HANO's Central Office, with Skye's Janitorial, LLC for two additional one-year periods, in an amount not to exceed \$203,880, and to authorize the Executive Director to execute any and all documents necessary to effectuate the contract.

**Executed this 26<sup>th</sup> day of September, 2017**

**APPROVAL:**



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**ALICE RIENER  
PRESIDENT, BOARD OF COMMISSIONERS**



**September 26, 2017**

**MEMORANDUM**

**To: Board of Commissioners  
President Alice Riener, Vice President Andreanecia M. Morris,  
Commissioner Toni Hackett Antrum, Commissioner Donna Johnigan,  
Commissioner Debra Joseph, Commissioner Vonda Rice and  
Commissioner Cantrese Wilson**

**Through Gregg Fortner  
Executive Director**

**From: Maggie Merrill  
Director, Asset Management**

**Re: Approval of Two One Year Options for Contract No. 16-913-46, Janitorial  
Services at HANO's Central Offices with Skye's Janitorial, LLC**

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On September 8, 2016, the Housing Authority of New Orleans (HANO) issued Request for Quotes #16-913-46 for Janitorial Services at HANO Central Office. HANO received 9 quotes on September 22, 2016. The lowest responsible responsive bidder was Skye's Janitorial, LLC, who is also a DBE and WBE. On September 29, 2016, HANO entered into Contract No. 16-913-46 for Janitorial Services at HANO's Central Office with Skye's Janitorial, LLC for an initial period of one year, in the amount of \$101,939.64.

The scope of the contract includes providing all supervision, labor, equipment, cleaning and maintenance supplies to provide janitorial services and cleaning of HANO's Central Office buildings. In the initial contract year, Skye's Janitorial, LLC has provided high quality routine and special request janitorial services, and at a substantial cost savings to HANO from previous contracts. In the initial contract year alone, HANO saved \$43,484, and will save an additional \$86,968 over the next two years.

The Finance Department has certified that the funds for this first contract extension is budgeted and available in the FY2018 Budget.

We ask the Board of Commissioners of the Housing Authority of New Orleans to approve the extension of contract No. 16-913-46, Janitorial Services at HANO's Central Office with Skye's Janitorial, LLC for two additional one-year periods, in an amount not to exceed \$203,880, and to authorize the Executive Director to execute any and all documents necessary to effectuate the contract.