

**HOUSING AUTHORITY OF NEW ORLEANS  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
OCTOBER 23, 2012**

**RESOLUTION NO. 2012-45**

**WHEREAS**, the Governor of the State of Louisiana, by Executive Order No. 92-BJ-2012, declared a state of emergency on August 26, 2012 due to the threat posed by Hurricane Isaac; and

**WHEREAS**, Hurricane Isaac struck New Orleans on August 29, 2012 causing significant damage to HANO's Main Office Building and other properties and created conditions which are becoming hazardous to HANO staff and clientele; and

**WHEREAS**, state and federal procurement laws and regulations permit the state and political subdivisions to utilize emergency procurement methods when there exists a public emergency that will not permit the time delays related to standard procurement methods; and

**WHEREAS**, the procurement was conducted in accordance with 24 CFR 85.36 (d)(4)(i)(B) and Louisiana R.S. 38:2211(A)(6)(a) and R.S. 38:2212(D)(1)(a), which allows for emergency procurements using the noncompetitive method; and

**WHEREAS**, HANO received a cost proposal from FHP Tectonics Corporation, which was determined to be fair and reasonable;

**WHEREAS**, a due diligence review was conducted on FHP Tectonics Corporation, and results indicated that they are a responsible contractor; and

**WHEREAS**, approval from the Administrative Receiver has been given to award a contract to FHP Tectonics Corporation, in the amount of Two hundred fifty four thousand thirty eight dollars and no cents (\$254,038.00), to perform the emergency repairs and/or replacement of damage to floors, ceilings and walls throughout buildings A and B at HANO's Main Office Building.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of New Orleans hereby ratifies the award of the contract in the amount of Two hundred fifty four thousand thirty eight dollars and no cents (\$254,038.00) to FHP Tectonics Corporation, to perform the emergency repairs and/or replacement of damage to floors, ceilings and walls throughout buildings A and B at HANO's Main Office Building.

**Executed this 23<sup>rd</sup> day of October, 2012**

**APPROVAL:**

  
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**DAVID GILMORE  
ADMINISTRATIVE RECEIVER  
CHAIRMAN, BOARD OF COMMISSIONERS**



October 23, 2012

**MEMORANDUM**

**To: David Gilmore  
Administrative Receiver  
Chairman, Board of Commissioners**

**From: Audrey Plessy  
Interim Procurement Manager**

**Re: Ratification of Emergency Repairs to HANO Main Office Building;  
RFQT #12-911-31**

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The scope of work for this procurement provides for the emergency repairs and/or replacement of damage to floors, ceilings and walls throughout buildings A and B at HANO's Main Office Building located at 4100 Touro Street caused by Hurricane Isaac. This procurement was conducted in accordance with 24 CFR 85.36 (d)(4)(i)(B) and Louisiana R.S. 38:2211(A) (6)(a) and R.S. 38:2212(D)(1)(a), which allows for procurements using the noncompetitive method in instances where the public emergency will not permit a delay resulting from the competitive proposal procurement methods.

The justification for the use of this emergency procurement method is due to conditions resulting from Hurricane Isaac, which struck New Orleans on August 29, 2012. The damages resulting from Hurricane Isaac have dictated that HANO take emergency measures to repair and/or replace extensive roof, floor, ceiling and wall damage that present risks to the health safety and well being of HANO staff and clientele. The public emergency will not permit a delay resulting from competitive solicitation.

In executing the emergency procurement procedures, a proposal was requested via an informal solicitation process, where the solicitation was not advertised. FHP Tectonics Corporation submitted a fee proposal to HANO in the amount of \$254,038.00 to perform the emergency repairs and/or replacement of damage to floors, ceilings and walls throughout buildings A and B at HANO's Main Office Building. The proposal has been reviewed and has been determined to be fair and reasonable. This determination was based on a comparison of the Modernization Department's in-house cost estimates.

Reference verification was conducted on FHP Tectonics Corporation, whereby references were contacted regarding the previous work performance of the contractor. Additionally, the List of Parties Excluded from Federal Procurement and Non Procurement Programs was checked to ensure that the contractor is not debarred from participation in federally funded contracts.

Further, the Louisiana Secretary of State website was checked to determine if the contractor is in good standing. Results from the due diligence review indicate that the contractor is responsible.

Given the immediate need to repair and/or replace extensive roof, floor, ceiling and wall damage that present risks to the health safety and well being of HANO staff and clientele, HANO has awarded a contract to FHP Tectonics Corporation, in the amount of Two hundred fifty four thousand thirty eight dollars and no cents (\$254,038.00), to repair and/or replace damage to floors, ceilings and walls throughout buildings A and B at HANO's Main Office Building caused by Hurricane Isaac.

Therefore, pursuant to the recommendation of the Interim General Counsel, I hereby certify that this procurement was conducted in accordance with all applicable Federal and State regulations and laws, and in accordance with HANO's procurement policy. I further certify that FHP Tectonics Corporation submitted the lowest cost proposal that was determined to be fair and reasonable. As such, ratification of the contract award to FHP Tectonics Corporation, in the amount of Two hundred fifty four thousand thirty eight dollars and no cents (\$254,038.00), to repair and/or replace damaged floors, ceilings and walls throughout buildings A and B at HANO's Main Office Building, is requested.