

**HOUSING AUTHORITY OF NEW ORLEANS
BOARD OF COMMISSIONERS
REGULAR MEETING
April 17, 2012**

RESOLUTION No. 2012-14

WHEREAS, there are funds allocated in the Choice Neighborhoods Initiative grant for the provision of On Call Moving Services at the Iberville Community; and

WHEREAS, HANO issued Request for Proposals (RFP) Number #12-901-08 to procure On Call Moving Services at the Iberville Community on February 8, 2011 and received submissions from three (3) respondents on March 8, 2012; and

WHEREAS, HANO conducted evaluations of proposals submitted by each firm, establishing Junkaroos & Moveroos, LLC as the highest ranking firm; and

WHEREAS, HANO has successfully completed due diligence verification on Junkaroos & Moveroos, LLC; and

WHEREAS, it is recommended that a contract be awarded to Junkaroos & Moveroos, LLC to provide On Call Moving Services at the Iberville Community at the rates proposed in an amount not to exceed \$513,455.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of New Orleans authorizes the award of a contract to Junkaroos & Moveroos, LLC to provide On Call Moving Services at the Iberville Community at the rates proposed in an amount not to exceed \$513,455.00.

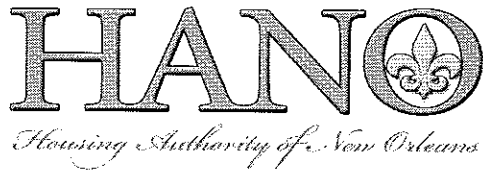
Executed this 17th day of April, 2012.

APPROVAL:



DAVID GILMORE

ADMINISTRATIVE RECEIVER
CHAIRMAN, BOARD OF COMMISSIONERS



April 17, 2012

MEMORANDUM

**To: David Gilmore
Board of Commissioners**

**From: Angela Anderson
Director of Procurement and Contracts**

**Re: On Call Moving Services at the Iberville Community
RFP #12-901-08**

The Housing Authority of New Orleans (HANO) issued a Request for Proposals (RFP) on Wednesday, February 8, 2012 for the purpose of procuring On Call Moving Services at the Iberville Community, pursuant to Request for Proposals Number 12-901-08.

The proposal package was prepared by the Department of Procurement and Contracts. The RFP was advertised for a total of twenty-nine (29) days. The advertisement was published in the Times-Picayune on Wednesday, February 8, 2012 and Thursday, February 16, 2012. Finally, the solicitation, in its entirety, was posted on the HANO website and made available to the public for download. A total of three (3) proposals were received on Thursday, March 8, 2012 from the following firms:

- Junkaroos & Moveroos, LLC
- MGM Movers, Inc.
- Atmosphere Movers, Inc.

In accordance with the evaluation process outlined in the RFP, an evaluation committee was established to review the proposals received in response to the solicitation. On Monday, March 12, 2012 the evaluation committee met, and was given an overview of the scope of services, and instructed on the proper procedure for proposal evaluation. Upon completion of the training, the committee commenced with a review of the proposals. On the same date, the committee scored the proposals and ranked the respondents as follows:

Name	Total (100 Points)
Junkaroos & Moveroos, LLC	92
Atmosphere Movers, Inc.	47
MGM Movers, Inc.	24

In determining the scores, the committee discussed each proposal in detail. The committee was able to reach consensus on all scores.

In accordance with the evaluation plan outlined in the RFP, a due diligence review was conducted on Junkaroos & Moveroos, LLC., as it was the highest ranked respondent to the solicitation. The review consisted of a reference verification, whereby HANO's Client Services personnel were contacted to respond to questions regarding the previous performance of the contractor. Additionally, the List of Parties Excluded from Federal Procurement and Non Procurement Programs was checked to ensure that the contractor is not debarred from participation in federally funded contracts. Further, the Louisiana Secretary of State website was checked to determine if the contractor was registered with the State. Results from the due diligence review indicate that the respondent is responsible.

Junkaroos & Moveroos, LLC has submitted certifications attesting that they are a DBE and have agreed to comply in good faith with HANO's requirements to provide employment and training to Section 3 residents with plans to hire and train three (3) residents.

I hereby certify that this procurement was conducted in accordance with all applicable Federal and State regulations and laws, and in accordance with HANO's procurement policy. I further certify that Junkaroos & Moveroos, LLC submitted the highest ranked proposal in response to the solicitation. As such, it is recommended that approval be given to award a contract to Junkaroos & Moveroos, LLC to provide On Call Moving Services at the Iberville Community at the rates proposed in an amount not to exceed \$513,455.00.