

**HOUSING AUTHORITY OF NEW ORLEANS
BOARD OF COMMISSIONERS
REGULAR MEETING
AUGUST 13, 2013**

RESOLUTION NO. 2013-38

WHEREAS, there are funds available from a Federal Emergency Management Agency (FEMA) grant to provide for emergency replacement of the roof on Building A and the removal, replacement, repair, and waterproofing of the mechanical roof penetrations and penthouses located on the roof of Building B at the Housing Authority of New Orleans (HANO) Headquarters located at 4100 Touro, New Orleans LA 70122; and

WHEREAS, recent rains have degraded conditions in parts of the building such that each heavy and/or driving rain poses an imminent threat to crucial historical and operational files as well as an indoor air quality health and safety hazard through the growth of mold conditions which may become hazardous to HANO staff and clientele; and

WHEREAS, the procurement was conducted in accordance with 24 CFR 85.36 (d)(4)(i)(B), Louisiana R.S. 38:2211 (A)(6)(a) and R.S. 38:2212 (D)(1)(a), which allows for procurements using the noncompetitive method in instances where the public exigency for the requirement will not permit a delay resulting from the competitive proposal procurement methods; and

WHEREAS, HANO received a proposal from RYCARS Construction, LLC which was determined to be fair and reasonable;

WHEREAS, a due diligence review was conducted on RYCARS Construction, LLC and results indicated that they are a responsible contractor; and

WHEREAS, it is recommended that approval be given to award a contract in the amount of three hundred thirty seven thousand five hundred dollars (\$337,500.00) to RYCARS Construction, LLC to perform the emergency replacement of the roof on Building A and the removal, replacement, repair, and waterproofing of the mechanical roof penetrations and penthouses located on the roof of Building B at the HANO Headquarters.

THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of New Orleans hereby authorizes the award of a contract to RYCARS Construction, LLC in the amount of three hundred thirty seven thousand five hundred dollars (\$337,500.00) to perform the emergency replacement of the roof on Building A and the removal, replacement, repair, and waterproofing of the mechanical roof penetrations and penthouses located on the roof of Building B at the HANO Headquarters.

Executed this 13th day of August, 2013

APPROVAL:



DAVID GILMORE
ADMINISTRATIVE RECEIVER
CHAIRMAN, BOARD OF COMMISSIONERS



August 13, 2013

MEMORANDUM

**To: David Gilmore
Administrative Receiver
Chairman, Board of Commissioners**

**From: Audrey Plessy
Interim Procurement Manager**

**Re: Emergency Roof Repairs and Replacement at HANO Headquarters;
RFQT #13-912-36**

The scope of work for this procurement provides for the replacement of the roof at the Housing Authority of New Orleans (HANO) Headquarters located at 4100 Touro Street, New Orleans, LA 70122 on Building A and the removal, replacement, repair, and waterproofing of the mechanical roof penetrations and penthouses located on the roof of Building B. This procurement was conducted in accordance with 24 CFR 85.36 (d)(4)(i)(B), Louisiana R.S. 38:2211 (A)(6)(a) and Louisiana R.S. 38:2212 (D)(1)(a), which allows for procurements using the noncompetitive method in instances where the public exigency for the requirement will not permit a delay resulting from the competitive proposal procurement methods.

The justification for the use of this emergency procurement method is due to conditions resulting from recent rains that have degraded conditions in parts of the building such that each heavy and/or driving rain poses an imminent threat to crucial historical and operational files. Additionally, the compromised areas are expected to create an indoor air quality health and safety hazard through the growth of mold. These conditions have dictated that HANO take emergency measures to repair and/or replace extensive roof damage to buildings A and B that present risks to the health safety and well being of HANO staff and clientele. The public emergency will not permit a delay resulting from a competitive solicitation.

RYCARS Construction, LLC submitted a fee proposal to HANO in the amount of three hundred thirty seven thousand five hundred dollars (\$337,500.00) to perform emergency replacement of the roof on Building A and the removal, replacement, repair, and waterproofing of the mechanical roof penetrations and penthouses located on the roof of Building B at the HANO Headquarters. The proposal has been reviewed and has been determined to be fair and reasonable. This determination was based on a comparison of the Real Estate Planning and Development Department in-house cost estimate.

Reference verification was conducted on RYCARS Construction, LLC, whereby references were contacted regarding the previous work performance of the contractor. Additionally, the List of Parties Excluded from Federal Procurement and Non Procurement Programs was checked to

ensure that the contractor is not debarred from participation in federally funded contracts. Further, the Louisiana Secretary of State and State of Louisiana Licensing Board of Contractors websites were checked to determine if the contractor is registered and licensed with the State. Results from the due diligence review indicate that the contractor is responsible. Therefore, I hereby certify that this procurement was conducted in accordance with all applicable Federal and State regulations and laws, and in accordance with HANO's procurement policy. I further certify that RYCARS Construction, LLC submitted a proposal that was deemed to be fair and reasonable. As such, it is recommended that a contract be awarded to RYCARS Construction, LLC in the amount of three hundred thirty seven thousand five hundred dollars (\$337,500.00) to perform emergency replacement of the roof on Building A and the removal, replacement, repair, and waterproofing of the mechanical roof penetrations and penthouses located on the roof of Building B at the HANO Headquarters.

WALK-ON ITEM
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