

**HOUSING AUTHORITY OF NEW ORLEANS  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
AUGUST 13, 2013**

**RESOLUTION NO. 2013-37**

**WHEREAS**, there are funds allocated in the agency's Capital Fund budget for the provision of on call environmental consulting services for the revitalization and modernization of the Housing Authority of New Orleans (HANO) properties; and

**WHEREAS**, HANO issued Request for Proposals (RFP) Number 13-911-27 to procure on call environmental consulting services for the revitalization and modernization of HANO properties on Wednesday, June 19, 2013, and received submissions from eight (8) respondents on Tuesday, July 9, 2013; and

**WHEREAS**, HANO conducted evaluations and determined a consensus score for each proposal submitted, establishing Aerostar SES, LLC, United States Risk Management, LLC and Professional Service Industries (PSI) as the three highest ranked firms; and

**WHEREAS**, HANO conducted negotiations with the three (3) highest ranked respondents which resulted in the submission of revised cost proposals that have been determined to be fair and reasonable; and

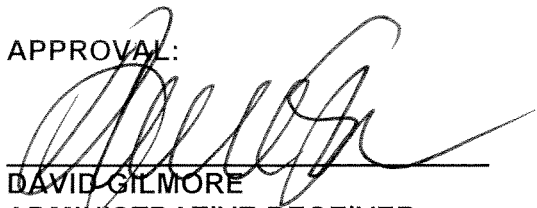
**WHEREAS**, HANO has successfully completed due diligence verification on Aerostar SES, LLC, United States Risk Management, LLC and Professional Service Industries (PSI); and

**WHEREAS**, it is recommended that approval be given to award contracts in the cumulative not to exceed amount of \$2,050,000.00 for the duration of the contract period, to Aerostar SES, LLC, United States Risk Management, LLC and Professional Service Industries (PSI) to provide on call environmental consulting services for the revitalization and modernization of HANO properties.

**THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of New Orleans hereby authorizes the award of contracts to Aerostar SES, LLC, United States Risk Management, LLC, and Professional Service Industries (PSI) in the cumulative not to exceed amount of \$2,050,000.00 for the duration of the contract period, to provide on call environmental consulting services for the revitalization and modernization of HANO properties.

Executed this 13<sup>th</sup> day of August, 2013

APPROVAL:



DAVID GILMORE  
ADMINISTRATIVE RECEIVER  
CHAIRMAN, BOARD OF COMMISSIONERS



**August 13, 2013**

**MEMORANDUM**

**To: David Gilmore  
Administrative Receiver  
Chairman, Board of Commissioners**

**From: Audrey Plessy  
Interim Procurement Manager**

**Re: Request for Proposal No. 13-911-27  
On Call Environmental Consulting Services for the Revitalization and  
Modernization of HANO Properties**

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The Housing Authority of New Orleans (HANO) issued a Request for Proposals (RFP) on Wednesday, June 19, 2013 for the purpose of procuring one or more firms to provide On Call Environmental Consulting Services for the Revitalization and Modernization of HANO Properties, pursuant to Request for Proposals Number 13-911-27.

The proposal package was prepared and distributed by the Department of Procurement and Contracts. The RFP was advertised for a total of twenty one (21) days. The advertisement was published in the Times Picayune on Wednesday, June 19, 2013, and Wednesday, June 26, 2013. Additionally, the solicitation, in its entirety, was posted on the HANO website and made available to the public for download. A total of eight (8) proposals were received on Tuesday, July 9, 2013 from the following firms:

- Aerostar SES, LLC
- Alpha Omega Environmental, dba Rodgers & Associates
- Eagle Environmental Services, Inc.
- Infinity Environmental Consulting, LLC (iECON)
- Kenall, Inc.
- Professional Service Industries (PSI)
- Terracon Consultants, Inc.
- United States Risk Management, LLC

In accordance with the evaluation process outlined in the RFP, an evaluation committee was established to review the proposals received in response to the solicitation. On Wednesday, July 24, 2013, the committee convened and was given an overview of the scope of services and instructed on the proper procedure for proposal evaluation. Upon completion of the training, the committee commenced with a review of the proposals. The committee was able to reach consensus on all scores. The result of the Stage I evaluation process is as follows:

Name	Technical Proposal (100 Pts.)
Aerostar SES, LLC	90
United States Risk Management, LLC	88
Professional Service Industries (PSI)	88
Eagle Environmental Services, Inc.	83
Terracon Consultants, Inc.	79
Kennall, Inc.	74
Infinity Environmental Consulting, LLC (iECON)	72
Alpha Omega Environmental, dba Rodgers & Associates	64

Based upon the technical review of the proposals, the evaluation committee decided to negotiate with the three (3) highest ranked respondents. The negotiations resulted in the submission of revised cost proposals that have been determined to be fair and reasonable.

In accordance with the evaluation plan outlined in the RFP, due diligence reviews were conducted on the three (3) highest ranked respondents to the solicitation. The review consisted of reference verification, whereby references were contacted to respond to questions regarding the previous performance of each firm. Additionally, the List of Parties Excluded from Federal Procurement and Non Procurement Programs was checked to ensure that the firms are not debarred from participation in federally funded contracts. Further, the Louisiana Secretary of State website was checked to determine if the firms are registered and licensed with the State. Results from the due diligence review indicate that the respondents are responsible and capable of providing the services required in the RFP.

I hereby certify that this procurement was conducted in accordance with all applicable Federal and State regulations and laws, and in accordance with HANO's procurement policy. I further certify that Aerostar SES, LLC, United States Risk Management, LLC and Professional Service Industries (PSI) submitted the highest ranked proposals in response to the solicitation. As such, negotiations were held, and revised cost proposals were submitted that have been determined to be fair and reasonable. Therefore, it is recommended that Aerostar SES, LLC, United States Risk Management, LLC and Professional Service Industries (PSI) be awarded contracts to provide on call environmental consulting services for the revitalization and modernization of HANO properties in the cumulative not to exceed amount of \$2,050,000.00 for the duration of the contract period.