

**HOUSING AUTHORITY OF NEW ORLEANS
BOARD OF COMMISSIONERS
REGULAR MEETING
OCTOBER 23, 2012**

RESOLUTION NO. 2012-48

WHEREAS, the Governor of the State of Louisiana, by Executive Order No. 92-BJ-2012, declared a state of emergency due to the threat posed by Hurricane Isaac; and

WHEREAS, Hurricane Isaac struck New Orleans on August 29, 2012 causing significant damage to the video surveillance security camera system at the Guste Homes High Rise; and

WHEREAS, state and federal procurement laws and regulations permit the state and political subdivisions to utilize emergency procurement methods when there exists a public emergency that will not permit the time delay related to standard procurement methods; and

WHEREAS, the procurement was conducted in accordance with 24 CFR 85.36 (d)(4)(i)(B) and Louisiana R.S. 38:2211(A)(6)(a), which allows for procurements using the noncompetitive method; and

WHEREAS, a written Request for Quotes was transmitted to three companies and proposals were received from the following companies:

<u>Company Name</u>	<u>Cost Proposal</u>
1) H&K Home Automation and Electrical Services, Inc.	\$218,000.00
2) A.J. Labourdette, Inc	\$248,000.00
3) Integrated Networks & Technology Solutions, LLC	\$249,000.00

and HANO determined the cost proposal from H&K Home Automation and Electrical Services, Inc., was fair and reasonable; and

WHEREAS, a due diligence review was conducted on H&K Home Automation and Electrical Services, Inc., and results indicated that they are a responsible contractor; and

WHEREAS, it is recommended that a contract be awarded to H&K Home Automation and Electrical Services, Inc., in the amount of Two Hundred Eighteen Thousand dollars (\$218,000.00), to perform an emergency assessment of damage and make all necessary repairs/improvements caused by Hurricane Isaac to the video surveillance security camera system at the Guste Homes High Rise.

THEREFORE BE IT RESOLVED that the Board of Commissioners of the Housing Authority of New Orleans authorizes the Administrative Receiver to execute and award a contract to **H&K Home Automation and Electrical Services, Inc.**, in the amount of Two Hundred Eighteen Thousand dollars (\$218,000.00), to perform an emergency assessment of damage and make all necessary repairs/improvements caused by Hurricane Isaac to the video surveillance security camera system at the Guste Homes High Rise.

Executed this 23rd day of October 2012.

APPROVAL:



**DAVID GILMORE
ADMINISTRATIVE RECEIVER
BOARD OF COMMISSIONERS**



October 23, 2012

MEMORANDUM

**To: David Gilmore
Administrative Receiver
Board of Commissioners**

**From: Audrey Plessy
Interim Procurement Manager**

Re: Emergency Repair to the Video Surveillance System at the Guste Homes High Rise; RFQT #12-911-35

The scope of work for this procurement provides for the emergency assessment of damage and all necessary repairs/improvements caused by Hurricane Isaac to the video surveillance security camera system at the Guste Homes High Rise. This procurement was conducted in accordance with 24 CFR 85.36(d)(4)(i)(B) and Louisiana R.S. 38:2211(A)(6)(a) and R.S. 38:2212(D)(1)(a), which allows for procurements using an informal solicitation process in instances where the public emergency will not permit a delay resulting from the formal competitive proposal procurement methods.

The justification for the use of this emergency procurement method is due to conditions resulting from Hurricane Isaac, which struck New Orleans on August 29, 2012. The conditions resulting from Hurricane Isaac have dictated that HANO take emergency measures to assess damage and make all necessary repairs/improvements to the video surveillance security camera system at the Guste Homes High Rise. The video surveillance security camera system provides interior and exterior real-time security monitoring at the Guste Homes apartments, which are primarily occupied by elderly and disabled residents. Due to heightened security concerns in the surrounding community, it is imperative that a fully operational video surveillance security camera system is in place to protect the residents, employees, and property of the Guste Homes High Rise.

In executing the emergency procurement procedures, proposals were requested via an informal solicitation process, whereby the solicitation was not advertised. A written Request for Quotes was transmitted to three companies. Proposals were received from the following companies:

	<u>Company Name</u>	<u>Cost Proposal</u>
1)	H&K Home Automation and Electrical Services, Inc.	\$218,000.00
2)	A.J. Labourdette, Inc	\$248,000.00
3)	Integrated Networks& Technology Solutions, LLC	\$249,000.00

The proposal submitted by H&K Home Automation and Electrical Services, Inc. has been reviewed and has been determined to be fair and reasonable. This determination was based on a comparison of the Modernization Department's in house cost estimate.

Reference verification was conducted on H&K Home Automation and Electrical Services, Inc., whereby references were contacted regarding the previous work performance of the contractor. Additionally, the List of Parties Excluded from Federal Procurement and Non Procurement Programs was checked to ensure that the contractor is not debarred from participation in federally funded contracts. Further, the Louisiana Secretary of State website was checked to determine if the contractor is in good standing. Results from the due diligence review indicate that the contractor is responsible.

Therefore, pursuant to the recommendation of the Interim General Counsel, I hereby certify that this procurement was conducted in accordance with all applicable Federal and State regulations and laws, and in accordance with HANO's procurement policy. I further certify that H&K Home Automation and Electrical Services, Inc. submitted the lowest cost proposal that was determined to be fair and reasonable. As such, it is recommended that authority be given to the Administrative Receiver to execute and award a contract to H&K Home Automation and Electrical Services, Inc. in the amount of Two Hundred Eighteen Thousand dollars (\$218,000.00) to provide an emergency assessment of damage and make all necessary repairs/improvements caused by Hurricane Isaac to the video surveillance security camera system at the Guste Homes High Rise.

DG/ap

WALK-ON ITEM
Resolution 2012-48
October 23, 2012