



**HOUSING AUTHORITY OF NEW ORLEANS
BOARD OF COMMISSIONERS
REGULAR MEETING**

VIA ZOOM

MEETING ID: 829 8070 7161

PASSWORD: 367437

Please note the certification of the Housing Authority of New Orleans (“HANO”) that is posted with this Agenda and which does certify that because of and pursuant to Executive Order and Emergency Proclamations Numbers 25 JBE 2020, 30 JBE 2020, and 33 JBE 2020 signed by Governor John Bel Edwards, HANO is unable to operate in accordance with the quorum requirement of La. R.S. 42:19 and therefore will conduct all or portions of this meeting by telephonic-conferencing and/or video-conferencing means without a physical quorum present. Procedures for appropriate participation by the public in this meeting are posted on HANO’s website.

APRIL 27, 2021 at 4:00pm

AGENDA

- I. STATEMENT BY GENERAL COUNSEL**
- II. CALL TO ORDER**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PRESIDENT**
- V. APPROVAL OF THE AGENDA**
- VI. APPROVAL OF THE MINUTES**
 - Regular Meeting Held on February 23, 2021
- VII. EXECUTIVE DIRECTOR’S REPORT**
- VIII. COMMISSIONER REPORTS**
 - Residents’ Advisory Board (RAB) Report
 - Landlords’ Advisory Board Committee Report
- IX. COMMITTEE REPORT(S)**
 - Development Committee Report
 - Asset Management and Operations Committee Report

BOARD OF COMMISSIONERS

**PRESIDENT
DEBRA JOSEPH**

**VICE PRESIDENT
ISABEL BARRIOS**

**COMMISSIONERS
AVERY FORET
SHARON JASPER
CAROL JOHNSON
MONIKA MCKAY
HYMA MOORE
KIM PIPER
BILL ROUSELLE**

COMMITTEE APPOINTMENTS

DEVELOPMENT

**CHAIR
CAROL JOHNSON**

**COMMISSIONERS
AVERY FORET
MONIKA MCKAY
KIM PIPER**

***ASSET MANAGEMENT &
OPERATIONS***

**CHAIR
BILL ROUSELLE**

**COMMISSIONERS
ISABEL BARRIOS
SHARON JASPER
HYMA MOORE**

FINANCE & AUDIT

**CHAIR
DEBRA JOSEPH**

**COMMISSIONER
CAROL JOHNSON**

PERSONNEL

**CHAIR
DEBRA JOSEPH**

**COMMISSIONERS
ISABEL BARRIOS
KIM PIPER
BILL ROUSELLE**

X. NEW BUSINESS

**ITEMS FOR APPROVAL
AUTHORIZATON(S)**

- **RESOLUTION NO. 2021-08 – Approval of On-Call Legal Contract**

XI. PUBLIC COMMENTS

- **Public Comment(s)**
- **Board of Commissioners Comment(s)**

XII. ANNOUNCEMENTS AND REMINDERS

XIII. EXECUTIVE SESSION

- **Pursuant to La. R.S. 42:17(A)(2), Executive Session to Discuss the following Litigation Matter: HANO v Trinity Christian Community, No. 2018-00864, Civil District Court for the Parish of Orleans.**

XIV. ADJOURNMENT



BOARD OF COMMISSIONERS

**PRESIDENT
DEBRA JOSEPH**

**VICE PRESIDENT
ISABEL BARRIOS**

**COMMISSIONERS
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*ASSET MANAGEMENT &
OPERATIONS*

**CHAIR
BILL ROUSELLE**

**COMMISSIONERS
SHARON JASPER
HYMA MOORE**

FINANCE & AUDIT

**CHAIR
DEBRA JOSEPH**

**COMMISSIONERS
MONIKA MCKCAY**

PERSONNEL

**CHAIR
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**COMMISSIONERS
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**HOUSING AUTHORITY OF NEW ORLEANS
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING**

APRIL 27, 2021 at 4:00 pm

VIA ZOOM

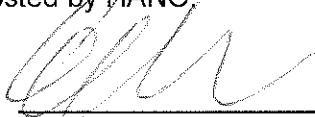
**CERTIFICATION OF INABILITY TO
OPERATE AN IN-PERSON QUORUM**

In accordance with ACT 302, of the 2020 Regular Session of the Louisiana Legislature, signed by the Governor on June 12, 2020, La. R.S. 42:17.1 was enacted to allow for public bodies to conduct public meetings via electronic means when the "governor has declared a state of emergency or disaster involving a geographic area within the jurisdiction of the public body and the nature of the emergency or disaster would cause a meeting of the public body conducted pursuant to the other provisions of this Chapter to be detrimental to the health, safety, or welfare of the public."

This notice shall serve as an acknowledgement of the Public Health Emergency declared in regard to the COVID-19 pandemic by Governor John Bel Edwards in executive orders and proclamations including but not limited to 30 JBE 2020, 59 JBE 2020 and 84 JBE 2020 dated March 16, 2020, May 14, 2020, and June 25, 2020 respectively.

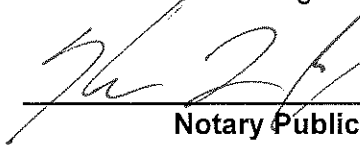
This notice also shall serve as certification by the Housing Authority of New Orleans ("HANO") that an in-person meeting of this public body would be detrimental to the health, safety, or welfare of the public. As attested to below, Evette Hester, Secretary of the HANO Board of Commissioners, has conferred with members of HANO's Board of Commissioners and confirmed their inability to attend an in-person meeting because of the measures put in place by federal, state, and city officials to protect the health and safety of the public in regard to the COVID-19 pandemic.

Considering the foregoing, the Regular Meeting of the HANO Board of Commissioners to be held on April 27, 2021 at 4:00 p.m. will be held by videoconference in a manner that allows for observation and input by members of the public as set forth in the Notice and Agenda of the meeting that has been posted by HANO.



Evette Hester
Secretary, HANO Board of Commissioners

On this 21st day of April, 2021 before me personally appeared Evette Hester, to me known to be the person described herein and who executed the foregoing instrument and acknowledged that she executed it as her act and deed.



Notary Public





April 27, 2021

MEMORANDUM

To: Board of Commissioners
President Debra Joseph, Vice President Isabel Barrios,
Commissioner Avery Foret, Commissioner Monika McKay,
Commissioner Sharon Jasper, Commissioner Carol Johnson,
Commissioner Hyma Moore, Commissioner Kim Piper and
Commissioner Bill Rouselle

Through Evette Hester
Executive Director

From: Kevin Oufnac
General Counsel

Re: Approval of Contracts for On-Call Legal Services

On February 23, 2021, the Housing Authority of New Orleans (HANO) issued Request for Proposals (RFP) #21-906-16 for On-Call Legal Services. The purpose of the RFP was to secure qualified law firms to assist HANO with its legal needs. The specific legal needs of HANO include, but are not limited to litigation services, real estate services, and regulatory compliance. Under the contract solicited by RFP #21-906-16 for On-Call Legal Services, HANO will assign specific projects to its on-call law firms on an As-Needed basis via Task Orders.

Any proposed contract for On-Call Legal Services shall be for an initial period of one (1) year, with an option to extend for two (2) additional one-year periods. Any option period for additional years of service shall be offered by HANO at its' discretion.

HANO received nine (9) proposals in response to RFP #21-906-16 for On-Call Legal Services on or before the RFP deadline date of March 18, 2021. The nine proposals were submitted by the following law firms:

1. Ballard Spahr, LLP
2. Burglass & Tankersly, LLC
3. Butler Law Firm, LLC
4. Coats Rose, PC
5. DeCuir Clark & Adams, LLP
6. Deutsch Kerrigan, LLC
7. Reno & Cavanaugh, PLLC
8. Rodney & Etter, LLC
9. Stone Pigman Walther Wittmann, LLC

In accordance with the evaluation process outlined in the RFP #21-906-16 for On-Call Legal Services, the HANO Procurement Policy, and the Procurement Handbook for Public Housing

Agencies (“HUD Procurement Handbook”), an Evaluation Committee was established to review the proposals that were submitted. The evaluation process included a review of each respondent’s written qualifications. As a result of the review of the responses to RFP #21-906-16 for On-Call Legal Services, the Evaluation Committee hereby recommends that HANO enter into negotiations to contract with all of the nine law firms that responded to RFP #21-906-16 for On-Call Legal Services.

CERTIFICATIONS

The Procurement Manager has certified that this procurement was conducted in accordance with all applicable Federal and State regulations and laws, and in accordance with HANO’s procurement policy. The procurement memo is in your packet.

HANO requests that the Board of Commissioners authorize the Executive Director, Evette Hester, to enter into negotiations to contract with Ballard Spahr, LLP; Burglass & Tankersly, LLC; Butler Law Firm, LLC; Coats Rose, PC; DeCuir Clark & Adams, LLP; Deutsch Kerrigan, LLP; Reno & Cavanaugh, PLLC; Rodney & Etter, LLC; and Stone Pigman Walther Wittmann, LLC for the purpose of securing on-call legal services for HANO for an initial period of one (1) year, with an option to extend any contract for as many as two (2) additional one-year periods at HANO’s sole discretion.

**HOUSING AUTHORITY OF NEW ORLEANS
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REGULAR MEETING
APRIL 27, 2021**

RESOLUTION NO. 2021-08

WHEREAS, the Housing Authority of New Orleans (HANO) issued Request for Proposals (RFP) #21-906-16 for On-Call Legal Services on February 23, 2021; and

WHEREAS, HANO received nine proposals in response to RFP #21-906-16; and

WHEREAS, in accordance with the rules and regulations detailed in RFP #21-906-16 for On-Call Legal Services, the HANO Procurement Policy, and the Procurement Handbook for Public Housing Agencies ("HUD Procurement Handbook"), an Evaluation Committee was established by HANO; and

WHEREAS, the Evaluation Committee reviewed the nine proposals that were submitted in response to RFP #21-906-16 for On-Call Legal Services; and

WHEREAS, as a result of the Evaluation Committee's review of the responses to RFP #21-906-16 for On-Call Legal Services, HANO requests that the Board of Commissioners authorize HANO's Executive Director, Evette Hester, to enter into negotiations to contract with the nine respondents to RFP #21-906-16 for the purpose of securing on-call legal services for HANO for an initial period of one (1) year, with an option to extend the contract(s) for two (2) additional one-year periods at HANO's sole discretion.

THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of New Orleans approves and authorizes HANO's Executive Director, Evette Hester, to enter into negotiations to contract with Ballard Spahr, LLP; Burglass & Tankersly, LLC; Butler Law Firm, LLC; Coats Rose, PC; DeCuir Clark & Adams, LLP; Deutsch Kerrigan, LLP; Reno & Cavanaugh, PLLC; Rodney & Etter, LLC; and Stone Pigman Walther Wittmann, LLC for the purpose of securing on-call legal services for HANO for an initial period of one (1) year, with an option to extend any contract for as many as two (2) additional one-year periods at HANO's sole discretion.

Executed this 27th day of April, 2021.

APPROVAL:

**DEBRA JOSEPH
PRESIDENT, BOARD OF COMMISSIONERS**